

**BOARD OF EDUCATION MEETING**  
**AUDUBON HIGH SCHOOL MEDIA CENTER**  
**WEDNESDAY, APRIL 17, 2013**

**7:30 P.M.**

**AGENDA**

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.
4. Motion to approve the following minutes:

**March 20, 2013**  
**March 27, 2013**

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MARCH**

**Grade Seven**

Olivia Lavecchio  
Robert Dunn

**Grade Eight**

Melana Terlingo  
Jason Petrocella

**Freshman Class**

Karenann Libby  
Andrew Marshall

**Sophomore Class**

Jordyn Eggert  
Kevin McRory  
Christopher Doyle

**Junior Class**

Julia Varjabedian  
Trent Maxwell

**Senior Class**

Destiny Abrams  
Daniel Grannan

**PRESENTATION**

2013-2014 LPDC (Local Professional Development Committee) Plan – Beth Canzanese

2013 Summer Committees – Beth Canzanese



**FINANCE:**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2013. The Treasurer's Report and Secretary's report are in agreement for the month of February 2013.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**PERSONNEL: (All motions are upon Superintendent's recommendation:)**

1. Motion to approve the following as substitutes and/or homebound instruction tutors for the 2012-2013 school year, pending completion of all district and state requirements:

Yvonne Kilson	Substitute Teacher	Grades K-12
Lisa Lord	Substitute Teacher	Grades K-12
2. Motion to approve tenured administrators, as listed, from July 1, 2013 through June 30, 2014.
3. Motion to approve non-tenured administrator, as listed, from July 1, 2013 through June 30, 2014.
4. + Motion to approve tenured elementary school teachers, as listed, from September 1, 2013 through June 30, 2014.
5. Motion to approve tenured high school teachers, as listed, from September 1, 2013 through June 30, 2014.
6. Motion to approve tenure contracts for 10 month staff members from September 1, 2013 through June 30, 2014 and 12 month staff members from July 1, 2013 through June 30, 2014.
7. Motion to approve non-tenured teaching staff, as listed, from September 1, 2013 through June 30, 2014.
8. Motion to approve tenured 10-month secretaries/clerks from September 1, 2013 through June 30, 2014 and 12-month secretaries/clerks from July 1, 2013 through June 30, 2014, as listed.
9. Motion to approve tenured contracted aides for special education, as listed, from September 1, 2013 through June 30, 2014.
10. Motion to approve Maintenance/Custodians, as listed, from July 1, 2013 through June 30, 2014. All are twelve-month employees.
11. Motion to approve 12-month non-represented staff from July 1, 2013 through June 30, 2014, as listed.

12. Motion to approve hourly/per diem employees, as listed, for the 2013-2014 school year.
13. Motion to approve bus drivers from July 1, 2013 through June 30, 2014, as listed.
14. Motion to approve the resolution to create/increase the following positions at the high school due to the increase in the projected number of students for the 2013-2014 school year.

**Create Full-Time Positions:**

Language Arts Teacher                      Mathematics Teacher  
 Science Teacher                              World Language Teacher

**Modify Current Part-Time to Full-Time Position:**

Art Teacher

**Create Part-Time Position:**

Physical Education (1/2 Time)

15. + Motion to approve the resolution to create the following part-time positions at Haviland Avenue School due to the increasing number of students at the primary level who need support in areas of language arts and math and to accommodate a significant increase in the number of preschool children identified with a disability (SHAPE Program Expansion):

**Create Part-Time Positions:**

BSI Teacher                                      Part-Time (Up to 20 hours per week)  
 Special Education Teacher                  Part-Time (Up to 20 hours per week)

16. + Motion to approve staff members' leave requests to attend workshops/conferences for the 2012-2013 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$219.00	Merry Whelan	May 23, 2013	Enhance Use of Mobile Technology in the Classroom
MAS	\$219.00	Christine Batra	May 23, 2013	Enhance Use of Mobile Technology in the Classroom

17. Motion to approve the following 2013 summer committee staff members:

**Interventionists:**

Jane Byrne                                      Lisa McGilloway                              Blake Marchese                              Alycia Colucci  
 Shelly Chester                                  Terri Salamone                                  Francine Bechtel                              Joan McGuire  
 Deb Costello                                      Rose Lang    Katie Hueber                                      Jen Beebe  
 Christine Batra                                   Elizabeth McCurdy                              Sue Jenkinson                                  Kelly McShane  
 Maddy Meehan                                  Bernadette Brogna                              Cathy Samuel                                      Cheryl Bortz  
 Eunice Englehart                                  Denise Murphy                                      Sharon Mickle

**RTI Block Committee:**

Lisa McGilloway                                  Jane Byrne    Kelly McShane                                  Katie Hueber  
 Terri Salamone                                      Blake Marchese                                  Francine Bechtel                                  Deb Costello  
 Joan Maguire    Alycia Colucci

**Data Committee:**

Trish Martel

**Elementary Math Committee:**

Christine Brady	Blake Marchese	Roberta Ignaczewski	Jane Byrne
Francine Bechtel	Claudia Kirby	Kelly McShane	Kristen Solanik
Christy Rehn	Bernadette Brogna	Cheryl Bortz	Curtis Finnegan
Christine Batra			

**Common Core Curriculum Committee:**

Lisa McGilloway	Kelly McShane	Jane Byrne	Blake Marchese
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18. + Motion to approve the following staff members to teach 10 hours of the NJASK Morning Math Boot Camp for 7th and 8th grade students at the AEA contractual rate of \$35.00 per hour for a total of \$1050.00; \$350.00 per staff member, funded through Title I, effective retroactive to April 15, 2013 through April 26, 2013:

Adam Cramer	Mike Wepler (District Substitute Teacher)	Ron Latham
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19. + Motion to approve the following extracurricular contracts at Haviland Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Cherie McNellis	Detention Proctor
Kathy Marshall	Website Manager
Stephanie Dib	Art Club Proctor

20. + Motion to approve the following staff as Haviland Avenue School I&RS team members for the 2013-2014 school year:

Bobbi Graham	Jane Byrne	Blake Marchese	Kim Felix
Rose Lang	Judy Marino		

21. Motion to approve staff members' leave requests to attend workshops/conferences for the 2013-2014 school year as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$178.00	Tricia Martel	April 22, 2013	Edmodo Training - Advanced

22. + Motion to approve the following extracurricular contracts at Mansion Avenue School for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Kelly McShane	Safety Patrol
Annette Hartstein	Safety Patrol
Gail Erney	Detention Proctor (2 Days) at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Annette Hartstein	Detention Proctor at the AEA Negotiated Agreement Non-Instructional rate not to exceed \$2,800.00
Bernadette Brogna	Mini-Patrol Advisor
Brad Rehn	Mini-Patrol Advisor
Kristen Solanik	Saturday Detention
Brad Rehn	Saturday Detention
Lisa McGilloway	Student Council
Kathy Marshall	Web Manager

Sue Moore	Band Director
Elizabeth McCurdy	Newspaper Club
Annette Hartstein	Gifted Program

23. + Motion to approve the following staff as Mansion Avenue School I&RS members for the 2013-2014 school year:

Gail Erney      Sharon Mickle      Pat Snyder      Kelly McShane      Bernadette Brogna

24. + Motion to approve the following staff members as homework club proctors at Mansion Avenue School for the 2013-2014 school year:

Kim Brach                  Cathy Samuel                  Annette Hartstein      Jen Beebe  
Sharon Selby              Kelly Skala                  Kristen Solanik

25. + Motion to accept, with best wishes, the letter of retirement from Susann Cowen, fourth grade teacher at Mansion Avenue School, effective July 1, 2013.

26. + Motion to approve Jennie Hartman, current district substitute teacher, as long-term 6<sup>th</sup> grade substitute teacher, for Maddy Meehan, at the Step 2, BA, per diem rate of \$247.00, effective May 6, 2013 through June 24, 2013 or the last day for teachers, to include no benefits and to include three days overlap, May 1, 2, and 3, 2013, at the district substitute teacher per diem rate of \$75.00.

27. Motion to approve the following extracurricular contracts at the high school for the 2013-2014 school year with compensation as per the negotiated agreement:

NAME	POSITION
Matt Webb	Grade 7 – Advisor
Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti      ( ¾)	Grade 12 – Advisor
Amy Bulskis      (1/4)	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
Lee DeLoach	Band – Marching Band
Lee DeLoach	Band – Summer Band
Ron Latham	Band Assistant/Marching
Sue Cain	Band Assistant/Front
Matt Webb	Chess Club Advisor
Duane Trowbridge	Choral – Activities
Duane Trowbridge	Choral – Ensemble
Mary Anne Kavanaugh      (½)	Detention Proctor
Ashley McGuire      (3/10)	Detention Proctor
Melissa Wood      (1/5)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
Dawn Ewing      (1/2)	Graduation
Nancy Wolgamot      (1/2)	Graduation
Eileen Willis	Interact Club Advisor
Teresa D’Aprile	National Honor Society
Patricia Martel	National Junior Honor Society
Karen Dyer	One Act Play
Brian Kulak	Parrot
Ashley McGuire	Parakeet
Sharon Selby	Parakeet
Brian Kulak	Published Mind
Kathy Jakubowski      (½)	Stockroom
Dennis Bantle      (½)	Stockroom
John Skrabonja	Yearbook/Editor Advisor

Mary Anne Kavanaugh	Student Council Advisor
Janelle Mueller (1/2)	S.T.A.R.S
Nicole Szymanski (1/2)	S.T.A.R.S
Wendy VanFossen	Yearbook/Business

**SATURDAY DETENTION PROCTORS:**

Mike Tiedeken                      Sharon Selby                      Patricia Martel                      Ashley McGuire  
Melissa Wood                      Amy Bulskis                      Teresa Weichmann

28.     +     Motion to accept, with best wishes, the letter of resignation from Kate Hayden, elementary vocal music teacher, effective June 30, 2013.

29.     Motion to approve the following Rutgers University students to complete their practicum requirement at the high school for a total of 30 hours effective September 9, 2013 through December 13, 2013:

<b>Student</b>	<b>Subject</b>	<b>Cooperating Teacher</b>
Valerie Illuminati	English	Melissa Wood
Vincent Doto	Social Studies	Matthew Webb
Melissa Hartzell	Social Studies	Andrea Collazzo

**PROGRAM:**

1.     Motion to approve the 2013-2014 Local Professional Development Committee Plan.

2     +     Motion to approve a 2013 summer “Pre-K Experience” program for students entering kindergarten and are “at risk” as a result of the DIAL-4 Screening - also to include an additional section of Summer Enrichment to run concurrently with the Pre-K Experience to allow the district to serve the economically disadvantaged population in grades 1 and 2 with staffing needs for both sections as follows:

<b>POSITION</b>	<b>CERTIFICATION</b>	<b>DAYS</b>	<b>HOURS</b>	<b>SALARY</b>
Two Teachers	Elementary Education	16	3.5 per day	\$35.00 per hour
Two Aides		16	3.25 per day	Rate TBD

3.     Motion to approve the following 2013 District Summer Projects/Committees and staffing requirements, with compensation at the non-instructional rate of \$25.00 per hour:

**RTI Block Planning Committee:**

Work Time:     Up to 8 hours - full committee - 10 members  
                          Up to 12 additional hours - RTI Coordinators – 2 members  
Committee Members: Maximum – 10 (including coordinators)  
Total: \$2000.00

**Interventionist:**

Work Time: 4 hours  
Committee Members: 20  
Total: \$2000.00

**Data Committee:**

Work Time: 4 hours  
Committee Members: 1  
Maximum Total: \$625.00

**Elementary Math Committee:**

Work Time: Up to 24 hours  
Committee Members: 13

Total: \$7800.00

**Common Core Curriculum Revisions Committee:**

Work Time: 20 hours

Committee Members: 4

Total: \$2000.00

4. Motion to approve the 2013 Special Education Summer School program as listed.
5. Motion to approve Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2013-2014 and 2014 -2015 school years.
6. **Motion to approve the Three-Year Technology Plan effective July 1, 2013 through June 30, 2016.**

**- INFORMATION:**

**Mansion Avenue School:**

March 20, 2013

Fire Drill

March 22, 2013

Lock-Down Drill

**Haviland Avenue School:**

March 11, 2013

Fire Drill

March 25, 2013

Lock-Down Drill

**Audubon High School:**

March 20, 2013

Fire Drill

March 25, 2013

Crisis Drill: Shelter In-Place

**STUDENTS:**

1. **Motion to approve the following field trip requests:**
2. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incidents reported at the March 2013 meeting of the Board of Education.
3. Motion to approve the acceptance into our behaviorally disordered classroom a 12<sup>th</sup> grade tuition student from Haddon Township School District, effective retroactive to Monday, April 8, 2013 through June 2013. Haddon Township will pay tuition directly to the Audubon Board of Education, and is responsible for the student's transportation
4. Motion to approve an extended school year program for student ID#0911 at Gloucester County Special Services effective July 8, 2013 through August 8, 2013, as per student's IEP. Tuition and transportation costs are the responsibility of Mount Ephraim Public Schools.

**REPORTS:**

1. Mansion Avenue School
2. Haviland Avenue School
3. High School
4. Child Study Team
5. RTI Newsletter (MAS April/May)

**BOARD COMMITTEES:**

- A. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Slack, Mrs. Dawson, Mr. Yacovelli, Alternate, Mr. Ingram
- B. Community Relations: **Mrs. Hauske**, Chairperson, Mr. Yacovelli, Mr. Ingram, Mrs. Sullivan-Butrica, Alternate, Mrs. Slack



- C. Curriculum: **Ms. Brown**, Chairperson, Ms. Sullivan, Mrs. Dawson, Mrs. Cox, Alternate, Mrs. Sullivan-Butrica
- D. Finance: **Mr. Gilmore**, Chairperson, Mrs. Hauske, Mrs. Dawson, Mr. Yacovelli , Alternate, Mrs. Cox
- E. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Gilmore, Alternate, Mrs. Sullivan-Butrica
- F. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate, Mrs. Hauske
- G. Scholarship: **Ms. Brown**, Chairperson, Mrs. Cox, Ms. Sullivan, Mrs. Sullivan-Butrica, Alternate, Mrs. Dawson
- H. CCEC Rep. Rotation: **Mrs. Slack**
- I. CCSBA Rep. Rotation: **Ms. Sullivan**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Borden**  
Affirmative Action Officer: **Mr. Delengowski**  
Public Agency Compliance Officer: **Mr. Delengowski**

**The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.**

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**PRIVATE:**

1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:  
Reconvene at approximately \_\_\_\_\_ pm.

**PUBLIC PARTICIPATION:**

1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.